

# PRE-REGISTRATION FORM

## The Center for Alternative Dispute Resolution's 2022 Virtual Conference

Conference: June 22, 23, and 24, 2022

**FOR A LIMITED TIME ONLY--this special rate is available until May 6th. After the 6th, regular conference rates will be effective. (This form will not be accepted after the May 6th deadline.)**

Name	Title	
Organization		
Street Address		
City/State/Zip		
Telephone Number	Fax Number	E-mail

**We will be printing a networking list of conference attendees, which will include the above information. If you prefer not to share your information with other attendees, please indicate by checking this box**

### PRE-REGISTRATION INFORMATION

Conference (June 22, 23 & 24) \$195 \$ \_\_\_\_\_

**Add processing fee**  
(For payment by Purchase/Training Order only) \$ 25 \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

### PAYMENT INFORMATION

Check (payable to Center for ADR)

Credit Card:  Visa  MC  Discover

Name on card: \_\_\_\_\_

Account #: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CWV#: \_\_\_\_\_

Billing Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Please direct your questions to Center for ADR at (301) 313-0800, via fax at (301) 313-0038, or visit our website at [www.natlctr4adr.org](http://www.natlctr4adr.org).

### Send your conference pre-registration form with payment to:

**Mail -** The Center for ADR  
PO Box 4744  
Crofton, MD 21114-4744

**Fax -** (301) 313-0038

**Email -** [centerforadr@earthlink.net](mailto:centerforadr@earthlink.net)  
(Please contact the Center to confirm receipt of your registration form if sent by email before May 6th.)

**Registration:** There will be a **\$25 processing fee** for all training/purchase orders. **In order to receive the pre-registration rate, ALL REGISTRATIONS MUST INCLUDE PAYMENT AND BE RECEIVED BY MAY 6th.** A letter providing additional information and registration confirmation will follow receipt of written registration and payment.

**Cancellation Policy:** **Written notice of cancellation must be received by June 1, 2022.** There will be a **\$50 administrative fee charged for all canceled/refunded registrations.** Registrants who do not attend and who have not canceled by the cancellation date are liable for the entire registration fee. Substitutions for registered participants are accepted at any time without charge.